

| | |
|----------------------------------|--|
| Owner's name _____ | |
| Address for service _____ | |
| Ph home _____ wk _____ fax _____ | |
| Mobile _____ email _____ | |
| Emergency contact _____ | |

| Owners banking details | Owners insurance company |
|------------------------|--------------------------|
| Bank _____ | _____ |
| Acc.number _____ | Ph _____ |
| Acc.name _____ | Policy number _____ |

Rent Required \$_____ per week
 Do you wish Auckland Rent Management to use its discretion in setting the rent level? Yes
 No

Maximum number of occupants for the property _____
 Do you wish Auckland Rent Management to use its discretion in setting the number of occupants for the Property? Yes
 No

| | |
|-------------------------|-----------------------|
| Style of home _____ | Basement _____ |
| Land _____ | Levels _____ |
| Bedrooms _____ double | section contour _____ |
| _____ single | fencing _____ |
| Other rooms _____ | swimming pool _____ |
| Kitchen _____ | heating system _____ |
| Dining _____ | chattels _____ |
| Bathrooms/toilets _____ | _____ |
| Ensuites _____ | _____ |
| Garaging _____ | water meater |
| Parking _____ | |

If the property is part/ fully furnished please forward to us in 5 working days a complete inventory of chattels.

Smoking

Our Company’s policy is to not to accept smoking within all its managed rental homes. However, in order not to prejudice the prompt letting of the premises to otherwise ideal tenants, we will sign up tenants who undertake in writing not to smoke within the dwelling. For different opinion please outline it in the special instruction.

Pets

cats _____ Dogs _____

Do you wish Auckland Rent Management to use its discretion as to whether cats or dog
May be kept at the Property? Yes
No

Lawn and Garden

Do you want the tenant to look after the lawns and gardens? Yes
No

If no please nominate the contractor who will do the job

Preferred tradesmen

To carry out any work that may become necessary from time to time, we retain the services of quality tradesmen. If you wish to specify your own particular tradesmen, please supply their details on “special instruction.”

Special Condition

Owner :



Schedules of fees:

Note: all rates plus GST

Management fee \$899pa payable in 3 installments: at the beginning
of first, fifth and ninth month.

Arranging repairs, maintenance and renovation –on the cost occurred -8%

Each periodic inspection \$35

Tribunal attendance \$50. Note: only tribunal hearing ruled in favor of owner are charged
and there is no charge for mediation.

Payments for water rates/land rates/insurance -\$10per transaction
