

APPLICATION FOR RESIDENTIAL TENANCY

The personal information collected on this form is required for the purposes of assessing your eligibility as a tenant.
If you do not supply all the information requested, you may not be considered for a tenancy.
 A separate Application Form needs to be completed for every adult tenant intending to reside in the property, unless they are a partner or spouse of the main applicant, in which case they may be included on this form.

Address of Property for this Application is

Intended date of commencement of tenancy, if application successful:			
APPLICANT DETAILS			
A copy of Photo Identification showing your full name and date of birth needs to accompany this application, as does a copy of at least one form of proof of income. <u>Applications cannot be processed without the required supporting documentation.</u>			
Surname Mr/Mrs/Miss/Ms		Date Of Birth	
First Names			
Type of Photo Identification supplied:		ID No.:	
Source of Income	Total Weekly Income (Gross) \$	WINZ ID (if applicable)	
Employer	How long have you been with this employer?	Years	Months
Occupation	E-mail address		
Phone work	home	mobile	
PARTNER/SPOUSE (Please note that intended flatmate/s need to each complete a separate application form).			
A copy of Photo Identification showing your full name and date of birth needs to accompany this application, as does a copy of at least one form of proof of income. <u>Applications cannot be processed without the required supporting documentation.</u>			
Surname Mr/Mrs/Miss/Ms		Date Of Birth	
First Names			
Type of Photo Identification supplied:		ID No.:	
Source of Income	Total Weekly Income (Gross) \$	WINZ ID (if applicable)	
Employer	How long have you been with this employer?	Years	Months
Occupation	E-mail address		
Phone work	home	mobile	
CURRENT TENANCY DETAILS (if applicable)			
Current Address:			
I have resided at this address for		year/s	months
Why are you leaving?			
Current Landlord/Property Manager		Contact Details	
Please note that by providing this information you authorize Auckland Rent Management to contact your current landlord about your tenancy and determine your suitability as a tenant and to enquire as to your conduct as a tenant.			
Have you ever had a tenancy terminated before?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>If yes, please give details</i>			
Have you ever had money deducted from your bond?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>If yes, please give details</i>			
Have you had any judgement or order made against you by the Tenancy Tribunal?		Yes/No	
<i>If yes, please give details</i>			

REFERENCES**Names & details of at least two references are required. These cannot be family members or people you intend to live with.**

1: Name:	Phone:
2 Name:	Phone:

NEAREST RELATIVE or NEXT OF KIN**This needs to be someone that does not reside with you.**

Name	
Relationship	
Address	Phone

INTENDED FLATMATES AND/OR OTHER OCCUPANTS**A separate application form is required for each additional adult person intending to reside in the premises and they are all required to be a party to any Tenancy Agreement resulting from the approval of this application.**

Name:	Age:

TENANCY REQUIREMENTS

Do you intend keeping pets at this property? YES / NO		
If yes, please specify: DOG/CAT/OTHER Specify Type &/or Breed :		
Number of Occupants: Adults	Children	Ages of Children
Are you prepared to sign a Fixed Term Tenancy?	Yes/No	
If yes, please indicate the longest fixed term you would be prepared to sign up to		3 / 6 / 9 / 12 months

For the purposes of the Privacy Act 1993, you are advised that the information on this form . . .

1. Is required to assess your eligibility as a tenant;
2. Collects information which will be provided to a tenant default database and/or credit bureau if you enter into a Tenancy Agreement and fail to comply with the terms of that agreement. (A tenant default database records the names of the persons who have been found in breach of their Tenancy Agreement and/or the Residential Tenancies Act 1986 by the Tenancy Tribunal);
3. Will be retained on file in our office;
4. Will also be made available to credit bureau and/or tenant default databases, and will be accessible to other people that may inquire of this credit bureau and/or default database.

You have a right to see the information we hold about you and to correct the information in accordance with the Privacy Act 1993. You also have the right to see the information held about you by any credit bureau or tenant default database and to correct the information in accordance with the Privacy Act 1993.

I/We declare that I/we consent to Auckland Rent Management Ltd

1. contacting my/our employer/s or any person or company named in the application to confirm, verify and expand on any information given herein and to enquire as to any information which is deemed necessary or relevant for the purposes of processing this tenancy application;
2. completing a credit check on each of the persons named in this application and to lodge my/our details on Baycorp, the National Tenancy Database, Tenancy Information NZ Ltd, or any other relevant databases;
3. providing the information in this form and details of any proven breach in my/our tenancy agreement or of the Residential Tenancies Act 1986 to any credit bureau or tenant default database and I/we acknowledge that the information may then be publicly accessible through a credit bureau or tenant default database;
4. searching Tenancy Tribunal orders and judgment as part of the application approval process;
5. using any of the information on this form to enforce any judgment in respect of the tenancy agreement or in respect of any order made against me/us made by the Tenancy Tribunal.

I/we understand and agree that, if approved, such approval shall be on the basis that all applicants shall be party to the subsequent Tenancy Agreement entered into. Subsequent inability or refusal by any applicant to be a party to the Tenancy Agreement may render any approval null and void. I/we confirm the information on this form is true and correct and that I/we have read and understood all of the above including the Privacy Act 1993 Statement.

Signature of Applicant _____ Date

Signature of Spouse/partner _____ Date